

**WESTGATE/BELVEDERE HOMES COMMUNITY REDEVELOPMENT AGENCY
1280 N. CONGRESS AVE., SUITE 215, WEST PALM BEACH, FL. 33409
MINUTES OF THE MONTHLY MEETING**

October 05, 2020

I. CALL TO ORDER (MEETING HELD VIRTUALLY ON ZOOM PLATFORM)

Mr. Daniels, the Board Chair, called the meeting to order at 5:05p.m. The roll was called by Ms. Bui.

Present: Ronald Daniels
Joanne Ruffy
Joseph Kirby
Yeraldi Benitez
Ruth Haggerty

Absent: Enol Gilles
Ralph Lewis

Staff Present: Elizée Michel, Executive Director
Denise Pennell, Senior Planner
Carmen Geraine, Bookkeeper
Mai Bui, Administrative Assistant
Thomas J. Baird, Esq., General Counsel

Others Present: Dorritt Miller, Assistant County Administrator
Sgt. James Hightower, PBSO Community Deputies
Jorge Gomez, PBSO Community Deputies
Adam Robinson, PBSO Community Deputies
Keith Jackson, PE, Engenuity Group, CRA Engineer

II. AGENDA APPROVAL

1. Additions, Deletions, Substitutions to Agenda

- Move item #1 to Consent Agenda.

2. Adoption of Agenda

- It was moved by Mr. Kirby and seconded by Ms. Ruffy to adopt the Agenda as amended. Motion carried (5-0)

III. ADOPTION OF W/BH CRA MINUTES

- It was moved by Ms. Haggerty and seconded by Ms. Rufty to adopt the minutes of the September 14, 2020 meeting. Motion carried (4-0)

IV. PUBLIC COMMENT

- PBSO Sgt. Hightower, Deputy Gomez and Deputy Robinson gave a brief report to the Board about police activities in the Westgate CRA area for the previous month.

V. DISCLOSURES

- No disclosures

VI. CONSENT AGENDA

1. Approval of four COVID-19 Small Business Emergency Relief Forgivable Loan Program Applications.

It was moved by Ms. Rufty and seconded by Mr. Kirby to approve the Forgivable Loan Program Applications. The motion passed unanimously (5-0)

VII. REGULAR AGENDA

1. Approval of Extension Agreement for the Danza Group

The agenda was introduced by Mr. Michel. In 2018, The Danza Group won an RFQ to redevelop the site the CRA owns on Seminole Blvd. and Westgate Ave. Subsequently, an option agreement was developed to transfer the property to the Group within one year with a possible extension of 12 months. Danza had not executed the extension within the one-year period because of personal illness, company restructuring and the effect of COVID-19. They have regrouped and have formed new partnership this year and is now in a better position to move forward with the project. The Danza Group is asking the Board to allow them to execute the agreement and exercise the purchase option within one year.

The Group has submitted a timeline that shows how the project can be constructed within three years.

If Danza can complete the project within another three years, the completion will fall within the original five-year anticipated timeline.

Staff recommended that the Board approves an extension to give the Danza Group time to execute the Option Agreement.

It was moved by Ms. Ruffy and seconded by Ms. Benitez to approve an extension to extend, but not to exceed 12 months. The motion passed unanimously (5-0)

2. Approval of Fund for the Maintenance of Belvedere Heights Neighborhood Park

The agenda was presented by Mr. Michel. The Park Department has recently completed the Belvedere Heights Neighborhood park. The CRA Board had approved a request from Park and Recreation to provide funding for the neighborhood park after completion. Park has estimated that the annual maintenance cost will be \$6,280. The maintenance will include annual mulching of the park ground.

Staff recommended that the Board approves a funding allocation not to exceed \$10,000 for the annual maintenance of the Belvedere Heights Community Park.

It was moved by Ms. Ruffy and seconded by Ms. Haggerty to approve a funding allocation not to exceed \$10,000. The motion passed unanimously (5-0)

VIII. STAFF REPORTS

Mr. Michel reported to that the Board the Oswego Oak Neighborhood Park Ribbon cutting will be on 10/21/20 at 9:00a.m.

Mr. Michel reported to the Board that there are two Westgate CRA items on the 10/20/20 BCC meeting agenda. Mr. Michel thanked Ms. Dorritt Miller, Assistant County Administrator for assisting staff with processing the CRA's Annual Budget agenda item.

Mr. Michel reported to the Board that Mi Pais Express has broken ground.

Mr. Michel reported to the Board that Westgate Avenue Streetscape project is coming along.

IX. AJOURNMENT

It was moved by Ms. Ruffy and seconded by Ms. Haggerty to adjourn the meeting. The meeting adjourned at 5:34 p.m.

Mai Bui Administrative Assistant, Westgate CRA